

## NOTICE

NOTICE is hereby given that the Ninth Annual General Meeting of the members of the Company will be held on Thursday, the 14<sup>th</sup> September, 2017 at 10:00 a.m. at J B Auditorium, Ahmedabad Management Association, Opp. Apang Manav Mandal, IIM Road, Dr V S Marg, Ahmedabad 380015 to transact the following Business:

### ORDINARY BUSINESS

- To receive, consider and adopt the audited financial statements (including consolidated financial statements) of the Company for the financial year ended 31<sup>st</sup> March, 2017 and the reports of the Directors and Auditors thereon.
- To appoint a Director in place of Mr. Kulin S. Lalbhai (holding DIN 05206878), who retires by rotation in terms of Article 149 of the Articles of Association of the Company and being eligible, offers himself for reappointment.
- To appoint the Statutory Auditors and to fix their remuneration and in this connection to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

RESOLVED THAT pursuant to the provisions of Sections 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014, including any statutory modification(s) or re-enactment(s) thereof for the time being in force, M/s. S R B C & Co LLP, Chartered Accountants (ICAI Firm Registration Number: 324982E/E300003) be and are hereby appointed as the Statutory Auditors of the Company to hold office for a term of five years commencing from the 9<sup>th</sup> Annual General Meeting of the Company till the conclusion of the 14<sup>th</sup> Annual General Meeting (subject to ratification of their appointment by the Members at every intervening Annual General Meeting held after this Annual General Meeting) on such remuneration plus GST, out-of-pocket expenses etc. as may be mutually agreed upon by the Board of Directors and the Auditors.

RESOLVED FURTHER THAT the Board of Directors of the Company (including its Committee thereof) be and is hereby authorized to do all acts and take all such steps as may be considered necessary, proper or expedient to give effect to this Resolution.

### SPECIAL BUSINESS

- To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 and any other applicable provisions of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force) read with Schedule IV to the Companies Act, 2013, Mr. Nirav Kalyanbhai Shah (holding DIN 00397336), who was appointed as an Additional Director in the category of Independent Director of the Company by the Board of Directors with effect from

9<sup>th</sup> June, 2017, who holds office until the date of the ensuing Annual General Meeting and relating to whom the Company has received a Notice under Section 160 of the Companies Act, 2013 signifying the intention of proposing his candidature for the office of Director, be and is hereby appointed as an Independent Director of the Company to hold office for five consecutive years for a term up to 8<sup>th</sup> June, 2022 and that his office as Independent Director shall not be subject to retirement by rotation.

- To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

RESOLVED THAT pursuant to the provisions of Section 148(3) and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the remuneration payable to M/s Kiran J. Mehta & Co., Cost Accountants, Ahmedabad having Firm Registration No. 000025, appointed by the Board of Directors of the Company as Cost Auditors to conduct the audit of the cost records maintained by the Company for the financial year ending 31<sup>st</sup> March, 2018, amounting to Rs. 75,000 (Rupees Seventy Five Thousand only) as also the payment of GST as applicable and re-imbursalment of out of pocket expenses incurred by them in connection with the aforesaid audit, be and is hereby ratified and confirmed.

Registered Office:

24, Government Servant's Society,  
Near Municipal Market,  
Off C.G. Road, Navrangpura,  
Ahmedabad - 380009  
Date: 8<sup>th</sup> August, 2017

By Order of the Board

**Prakash Makwana**  
Company Secretary

### NOTES

- A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF / HERSELF AND A PROXY NEED NOT BE A MEMBER.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

- Proxies, in order to be effective, should be duly stamped, completed, signed and deposited at the Registered Office of the Company not less than 48 hours before the meeting. A Proxy form is annexed hereto. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution/ authority, as applicable.

3. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, which sets out details relating to Special Business at the meeting is annexed hereto.
4. Members are requested to bring their copy of the Annual Report to the meeting. The Members/Proxies should bring the Attendance Slip annexed hereto duly filled in for attending the meeting.
5. Members intending to require information about Accounts in the Meeting are requested to inform the Company at least 7 days in advance of the Annual General Meeting.
6. The members, holding shares in physical form, are requested to intimate any change in their addresses or bank details to the Company or its Registrar and Transfer Agent (RTA) viz. Link Intime India Pvt. Ltd., Unit: Arvind SmartSpaces Limited, 506-508, Amarnath Business Centre-1 (abc-1) Beside Gala Business Centre, Near St. Xavier's College Corner. Off C G Road, Ellisbridge, Ahmedabad 380006.  
  
Those holding shares in dematerialized form may intimate any change in their addresses or bank details / mandates to their Depository Participants (DP) immediately. The Company or its RTA cannot act on any request directly received from any member holding shares in dematerialized form for any change in such details. Such changes are to be advised only to the DP of the members.
7. The Register of Members and Share Transfer Books of the Company will remain closed from Monday, the 4<sup>th</sup> day of September, 2017 to Wednesday, the 6<sup>th</sup> day of September, 2017 (both days inclusive).
8. Documents referred to in the Notice and the Explanatory Statement attached hereto are available for inspection by the shareholders at the Registered Office of the Company during business hours on any working day up to and including the date of the Annual General Meeting of the Company.
9. The Notice of the Annual General Meeting and Annual Report of the Company for the year ended 31<sup>st</sup> March, 2017 is posted on the Company's website [www.arvindsmartspaces.com](http://www.arvindsmartspaces.com) and may be accessed by the members.
10. Details under Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of Directors seeking appointment/reappointment at the Annual General Meeting, forms integral part of the notice. The Directors have furnished the requisite declarations for their appointment/re-appointment.
11. Electronic copy of the Annual Report for the financial year 2016-17 is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes unless a member has requested for a hard copy of the same. For members who have not registered their email addresses, physical copies of the Annual Report for the financial year 2016-17 are being sent by the permitted mode.
12. Electronic copy of the Notice of the Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes unless a member has requested for a hard copy of the same. For members who have not registered their email addresses, physical copies of the Notice of the Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form are being sent in the permitted mode.
13. Instructions for e-voting  
  
A separate sheet containing the complete details of the instructions for e-voting is being sent to all the shareholders along with the Annual Report for the financial year 2016-17 to enable them to cast their votes through e-voting.

Registered Office:  
24, Government Servant's Society,  
Near Municipal Market,  
Off C.G. Road, Navrangpura,  
Ahmedabad - 380009  
Date: 8<sup>th</sup> August, 2017

By Order of the Board

**Prakash Makwana**  
Company Secretary

**EXPLANATORY STATEMENT UNDER SECTION 102(1) OF THE COMPANIES ACT, 2013:****Item No. 4**

Pursuant to the provisions of Sections 149, 150, 152 and any other applicable provisions of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force) read with Schedule IV to the Companies Act, 2013 and subject to the approval of shareholders of the Company, Mr. Nirav Kalyanbhai Shah was appointed as an Additional Director in the category of Independent Director of the Company by the Board of Directors with effect from 9<sup>th</sup> June, 2017, who holds office for five consecutive years upto 8<sup>th</sup> June, 2022. A notice has been received from a member proposing Mr. Nirav Kalyanbhai Shah as a candidate for the office of the Director of the Company.

Mr. Nirav Shah is a Managing Director of Jayatma Informatics Private Limited and joint Managing Director – Santaram Spinners Limited. He is third generation entrepreneur and has management experience of 20 years. He holds Bachelor's degree in Commerce and has done his Post-Graduate Credit Course in International Business Strategy and Corporate Finance from London School of Economics. Mr. Shah was the President of Gujarat Electronics and Software Industries Association for two consecutive years (2008-2010). He was the Chairman of the Confederation of Indian Industry – Gujarat IT Task Force (2010-2012). He has also been the Co-Chair of the Industry Committee as well as the IT Committee of the Gujarat Chamber of Commerce and Industry for the year 2001-2002.

He is holding 15 equity shares of the Company and is not related to any Director of the Company.

The details of Directorships, Memberships/Chairmanships of Committees in other Companies held by Mr. Nirav Kalyanbhai Shah are as under:

Sr. No.	Name of the Company in which holding Directorship	Name of the Committee	Committee Memberships
1	Santaram Spinners Limited	Audit Committee	Member
		Stakeholders' Relationship Committee	Member
2	Jayatma Spinners Limited	Audit Committee	Member
		Stakeholders' Relationship Committee	Member
3	Jayatma Informatics Private Limited	-	-
4	Niyati (Tex) Private Limited	-	-
5	Dharmanath Textile Private Limited	-	-
6	Jayatma Comtex Private Limited	-	-
7	DMCC Oil Terminals (Navlakhi) Limited	-	-

In the opinion of the Board, Mr. Nirav Kalyanbhai Shah fulfils the conditions specified in the Companies Act, 2013 and rules made thereunder for his appointment as an Independent Director of the Company and is independent of the management. A copy of the Letter of Appointment of Mr. Nirav Kalyanbhai Shah as an Independent Director would be available for inspection without any fee by the members at the Registered Office of the Company during normal business hours on any working day, excluding Sunday.

The Board considers that his association would be of immense benefit to the Company and it is desirable to avail services of Mr. Nirav Kalyanbhai Shah as an Independent Director. Accordingly, the Board recommends the resolution in relation to appointment of Mr. Nirav Kalyanbhai Shah as an Independent Director, for the approval by the shareholders of the Company.

Except Mr. Nirav Kalyanbhai Shah, being an appointee, none of the Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 4. This Explanatory Statement may also be regarded as a disclosure under SEBI Listing Regulations 2015.

**Item No. 5**

The Board, on the recommendation of the Audit Committee, has approved the appointment and remuneration of M/s Kiran J. Mehta & Co., Cost Accountants, Ahmedabad as Cost Auditors to conduct the audit of the cost records maintained by the Company for the financial year ending 31<sup>st</sup> March, 2018 at a remuneration of ₹ 75,000 (Rupees Seventy Five Thousand only) plus GST and out of pocket expenses.

In accordance with the provisions of Section 148 (3) of the Act read with The Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors has to be ratified by the shareholders of the Company.

Accordingly, consent of the members is sought for passing an Ordinary Resolution as set out at Item No. 5 of the Notice for ratification of the remuneration payable to the Cost Auditors for the financial year ending 31<sup>st</sup> March, 2018.

The Board recommends the above resolution for your approval.

None of the Directors / Key Managerial Personnel of the Company / their relatives is, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 5 of the Notice.

**Annexure to Item No. 2 & 4 of the Notice**

**Details of Director seeking appointment and re-appointment at the forthcoming Annual General Meeting:**

[Pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

Name of the Director	Kulin S. Lalbhai	Nirav Kalyanbhai Shah
Director Identification No.	05206878	00397336
Date of Birth	13 <sup>th</sup> August, 1985	15 <sup>th</sup> June, 1973
Nationality	Indian	Indian
Date of Appointment on the Board	29 <sup>th</sup> March, 2013	9 <sup>th</sup> June, 2017
Qualifications	<ol style="list-style-type: none"> <li>B.Sc. (Electrical Engineering), Stanford University, USA;</li> <li>MBA – Harvard Business School, USA.</li> </ol>	<ol style="list-style-type: none"> <li>Bachelor’s degree in Commerce;</li> <li>Post-Graduate Credit Course in International Business Strategy;</li> <li>Corporate Finance from London School of Economics.</li> </ol>
Expertise in specific functional area	<ul style="list-style-type: none"> <li>Consumer Business,</li> <li>Corporate Strategy,</li> <li>B2c Business,</li> <li>E-Commerce and Real Estate Business</li> </ul>	<ul style="list-style-type: none"> <li>Electronics, Software development and Information Technology.</li> </ul>
Number of shares held in the Company	Nil	15 equity shares
List of the directorships held in other companies (excluding Foreign, Private and Section 8 Companies)*	<ol style="list-style-type: none"> <li>Arvind Limited</li> <li>Zydu Wellness Limited</li> <li>Arvind Fashions Limited</li> <li>Arvind Internet Limited</li> </ol>	<ol style="list-style-type: none"> <li>Santaram Spinners Limited</li> <li>Jayatma Spinners Limited</li> <li>Jayatma Informatics Private Limited</li> <li>Niyati (Tex) Private Limited</li> <li>Dharmanath Textile Private Limited</li> <li>Jayatma Comtex Private Limited</li> <li>DMCC Oil Terminals (Navlakhi) Limited</li> </ol>
Number of Board Meetings attended during the year.	3 out of 4 meetings held during the year 2016-17	-
Chairman/Member in the Committees of the Boards of companies in which he is Director.*	<ol style="list-style-type: none"> <li>Zydu Wellness Limited: Audit Committee: Member</li> </ol>	<ol style="list-style-type: none"> <li>Santaram Spinners Limited Audit Committee &amp; Stakeholders Relationship Committee : Member</li> <li>Jayatma Spinners Limited Audit Committee &amp; Stakeholders Relationship Committee : Member</li> </ol>
Relationships between Directors inter-se.	Mr. Kulin S. Lalbhai is a son of Mr. Sanjay Lalbhai, Chairman and Non-Executive Director of the Company.	Mr. Nirav Kalyanbhai Shah is not related to any Director of the Company.
* Directorship includes Directorship of other Indian Public Companies and Committee membership includes only Audit Committee and Stakeholders’ Relationship Committee of Public Limited Company (whether Listed or not).		

Registered Office:  
24, Government Servant’s Society,  
Near Municipal Market,  
Off C.G. Road, Navrangpura,  
Ahmedabad - 380009  
Date: 8<sup>th</sup> August, 2017

By Order of the Board

**Prakash Makwana**  
Company Secretary

ARVIND SMARTSPACES

**ARVIND SMARTSPACES LIMITED****ATTENDANCE SLIP****(CIN: L45201GJ2008PLC055771)**

Regd. Office: 24, Government Servant's Society, Near Municipal Market, Off C.G. Road, Navrangpura, Ahmedabad - 380009  
 Phone: 079-30137000, Fax: 079-30137021 Email: [investor@arvindinfra.com](mailto:investor@arvindinfra.com), Website: [www.arvinsmartspaces.com](http://www.arvinsmartspaces.com)

PLEASE FILL ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL.

Joint shareholders may obtain additional Slip at the venue of the meeting.

DP Id*		Folio No.	
Client Id*		No. of Shares	

NAME AND ADDRESS OF THE SHAREHOLDER

I hereby record my presence at the **9<sup>TH</sup> ANNUAL GENERAL MEETING** of the Company held on Thursday, the 14<sup>th</sup> September, 2017 at 10:00 a.m. at J B Auditorium, Ahmedabad Management Association, Opp. Apang Manav Mandal, IIM Road, Dr. V S Marg, Ahmedabad 380 015.

\* Applicable for investors holding shares in electronic form.

\_\_\_\_\_  
Signature of Shareholder / proxy

ARVIND SMARTSPACES

**PROXY FORM****ARVIND SMARTSPACES LIMITED****(CIN: L45201GJ2008PLC055771)**

Regd. Office: 24, Government Servant's Society, Near Municipal Market, Off C.G. Road, Navrangpura, Ahmedabad - 380009  
 Phone: 079-30137000, Fax: 079-30137021 Email: [investor@arvindinfra.com](mailto:investor@arvindinfra.com), Website: [www.arvinsmartspaces.com](http://www.arvinsmartspaces.com)

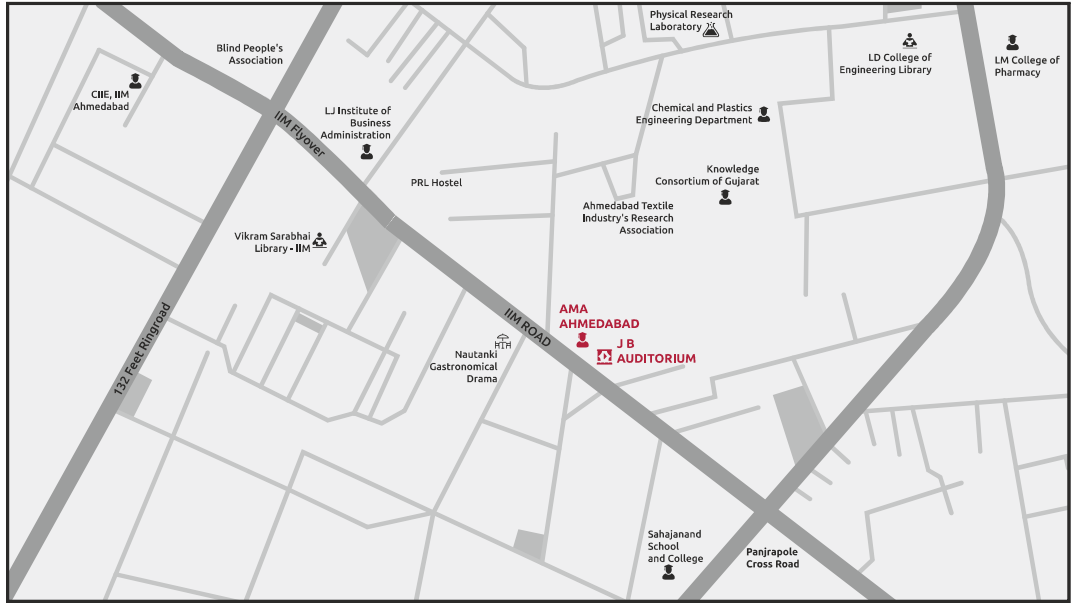
Name of the member(s) :	
Registered address :	
E-mail Id :	
Folio No/Client Id :	
DP ID :	

I/We, being the member (s) of \_\_\_\_\_ shares of the above named company, hereby appoint

- Name \_\_\_\_\_ Address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_ Signature: \_\_\_\_\_ or failing him;
- Name \_\_\_\_\_ Address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_ Signature: \_\_\_\_\_ or failing him;
- Name \_\_\_\_\_ Address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_ Signature: \_\_\_\_\_

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 9<sup>th</sup> Annual General Meeting of the Company, to be held on Thursday, the 14<sup>th</sup> September, 2017 at 10:00 a.m. at J B Auditorium, Ahmedabad Management Association, Opp. Apang Manav Mandal, IIM Road, Dr. V S Marg, Ahmedabad 380 015 and at any adjournment thereof in respect of such resolutions as are indicated below:

ROUTE MAP



Resolution No.	RESOLUTIONS	Optional *	
		For	Against
<b>Ordinary Business</b>			
1	Ordinary Resolution for adoption of the audited financial statements [including consolidated financial statements] of the Company for the financial year ended 31 <sup>st</sup> March, 2017 and the reports of the Directors and Auditors thereon.		
2	Ordinary Resolution for re-appointment of Mr. Kulin S. Lalbhai as Director of the Company, liable to retire by rotation.		
3	Ordinary Resolution for appointment of M/s S R B C & Co LLP, Chartered Accountants as Statutory Auditors of the Company and fixing of their remuneration.		
<b>Special Business</b>			
4	Ordinary Resolution for appointment Mr. Nirav Kalyanbhai Shah as an Independent Director of the Company.		
5	Ordinary Resolution for Ratification of the remuneration of M/s. Kiran J. Mehta & Co., Cost Accountants for the financial year ending 31st March, 2018.		

Signed this \_\_\_\_ day of \_\_\_\_\_, 2017

Signature of shareholder \_\_\_\_\_

Signature of Proxy holder(s) \_\_\_\_\_

Affix  
Revenue  
Stamp

- Note:
- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
  - For the Resolutions, Explanatory Statement and Notes, please refer to the Notice of the 9th Annual General Meeting.
  - \*3. It is optional to put a 'X' in the appropriate column against the Resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all Resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
  - Please complete all details including details of member(s) in above box before submission.

## Arvind SmartSpaces Limited

(Formerly Arvind Infrastructure Limited)  
(Incorporated Under The Companies Act, 1956)

CIN: L45201GJ2008PLCO55771

Registered Office: 24, Government Servant's Society, Near Municipal Market,  
Off. C.G.Road, Navrangpura, Ahmedabad - 380 009. Gujarat, India.  
Phone: +91 - 79 - 30137000 Fax: +91 - 79 - 3013 7021 email id : investor@arvindinfra.com

Sr. No.

Name of sole / first named Member	
Address	
Joint Holder(S) Name	
Registered Folio no. / DP ID no./Client ID no.:	
No. of shares held :	

Dear Member,

### Subject: Process and manner for availing e-Voting facility

In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 (SEBI LODR), the Company is pleased to provide to its members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).

The e-voting facility is available at the link <https://www.evoting.nsdl.com/>

### The electronic voting particulars are set out below:

EVEN (Remote e-voting Event Number)	USER ID	PASSWORD / PIN
<b>106708</b>		

### The remote e-voting facility will be available during the following voting period:

<b>Commencement of e-voting</b>	<b>From 9.00 A.M. IST on 11<sup>th</sup> September, 2017</b>
<b>End of e-voting</b>	<b>Up to 5.00 P.M. IST on 13<sup>th</sup> September, 2017</b>

The remote e-voting shall not be allowed beyond 5:00 P.M. on 13<sup>th</sup> September, 2017. During the e-voting period, shareholders of the Company holding shares either in physical form or in dematerialized form, as on the Cut-off date may cast their votes electronically. The Cut-off date for the purpose of remote e-voting is 7<sup>th</sup> September, 2017.

Please read the instructions printed overleaf before exercising your vote.

These details and instructions form integral part of the Notice for the 9<sup>th</sup> Annual General Meeting to be held on 14<sup>th</sup> September, 2017.

## INSTRUCTIONS FOR E-VOTING

### Members are requested to follow the below instructions to cast their vote through e-voting:

1. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participants(s)] :
  - (i) Open email and also open PDF file viz, “**ASL remote e-voting.pdf**” with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.Note: Shareholders already registered with NSDL for e-voting will not receive the pdf file “**ASL remote e-voting.pdf**”.
  - (ii) Launch internet browser by typing the URL: <https://www.evoting.nsdl.com/>
  - (iii) Click on **Shareholder – Login**
  - (iv) Put your user ID and password. Click Login.
  - (v) After successful login, you can change the password with new password of your choice.
  - (vi) Home page of remote e-voting will open. **Click on remote e-voting: Active Voting Cycles.**
  - (vii) Select “**EVEN**” (E-voting Event Number) of “Arvind SmartSpaces Limited”.
  - (viii) Now you are ready for remote e-voting as Cast Vote page opens.
  - (ix) Cast your vote by selecting appropriate option and click on “**Submit**” and also “**Confirm**” when prompted.
  - (x) Upon confirmation, the message “Vote cast successfully” will be displayed.
  - (xi) Once you have voted on the resolution, you will not be allowed to modify your vote.
  - (xii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who is/are authorized to vote, to the Scrutinizer through e-mail to [pcs.buchassociates@gmail.com](mailto:pcs.buchassociates@gmail.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)
2. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy] :
  - (i) Initial password is provided as below/at the front of this letter.
  - (ii) Please follow all steps from Sr. No. (ii) to Sr. No. (xii) above, to cast vote.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the ‘Downloads’ section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on **toll free no.: 1800-222-990**.
4. If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote.  
NOTE: Shareholders who forgot the User Details/Password can use “Forgot User Details/Password?” or “Physical User Reset Password?” option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com)  
In case Shareholders are holding shares in demat mode, USER-ID is the combination of (DPID+Client ID).  
In case Shareholders are holding shares in physical mode, USER-ID is the combination of (Even+Folio No)
5. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
6. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the **cut-off date of 7<sup>th</sup> September, 2017**.
7. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 7<sup>th</sup> September, 2017, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [ahmedabad@linkintime.co.in](mailto:ahmedabad@linkintime.co.in)
8. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. cut-off date of 7<sup>th</sup> September, 2017 only shall be entitled to avail the facility of remote e-voting or voting at the meeting through electronic voting system or ballot paper.
9. The facility for voting, either through electronic voting system or ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through electronic voting system or ballot paper.
10. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.
11. The remote e-voting period commences on **11<sup>th</sup> September, 2017 (9:00 a.m.) and ends on 13<sup>th</sup> September, 2017 (5:00 p.m.)**. During this period, members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 7<sup>th</sup> September, 2017, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
12. Mr. Hitesh Buch, Practicing Company Secretary (Membership No. FCS 3145/ COP 8195) has been appointed as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner.
13. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of “electronic voting system” or “Ballot Paper” or “Poling Paper” for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
14. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than 48 hours of the conclusion of the AGM, a consolidated scrutinizer’s report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
15. The Results declared along with the report of the Scrutinizer shall be posted on the website of the Company [www.arvindsmartspace.com](http://www.arvindsmartspace.com) and on the website of NSDL [www.evoting.nsdl.com](http://www.evoting.nsdl.com) immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited and National Stock Exchange of India Ltd., where the shares of the Company are listed.

Registered Office:  
24, Government Servant’s Society,  
Near Municipal Market,  
Off C.G. Road, Navrangpura,  
Ahmedabad - 380009

By the Order of the Board

**Prakash Makwana**  
Company Secretary